



AmeriCorps Advocates of Mentoring Program

About AmeriCorps:

[AmeriCorps](#) is a national community service program that gives people an opportunity to apply their skills and ideals towards helping others and meeting critical needs in the community. The [AmeriCorps Advocates of Mentoring](#) is an AmeriCorps Program where members serve mentoring programs across Massachusetts to strengthen their capacity to run robust mentorship programs.

Mission Statement:

Mass Mentoring Partnership (MMP) is committed to ensuring that every young person in the state has access to quality mentoring relationships, regardless of who they are or where they live. MMP is a statewide organization that partners with corporate, public and philanthropic entities to drive critical resources to a network of more than 370 mentoring and youth-serving organizations, representing more than 50,000 young people from Boston to Pittsfield.

AmeriCorps Advocate of Mentoring Description:

AmeriCorps Advocates will complete a year of service from August 2022-June 2023, where they will be placed at a partner organization to build the capacity of youth mentoring programs and organizations in the areas of match support; marketing and mentor recruitment; mentor/mentee/parent training; program development, evaluation and start up.

All AmeriCorps Advocates of Mentoring will focus on volunteer mentor recruitment efforts in their host organization as well as work with other Corps members to complete a community service project, participate in service on MLK Day, attend BU seminars focused on professional development and transformation leadership. AmeriCorps members will spend the majority of their time serving at their host site and also meet regularly with the MMP Corps so as to feel connected to one another, participate in learning opportunities and grow professionally.

Position Description: Women's Initiative AmeriCorps Advocate of Mentoring

An AmeriCorps Advocate of Mentoring will support and advance the Women's Initiative (WI) of the United Way of Central Massachusetts' goal to build, strengthen, and support the development of healthy, safe, and confident girls through mentoring, educational opportunities, and financial literacy. The Corps member will be directly involved in developing and launching a new girl's leadership program and enhancing financial literacy programming to help expand WI's reach and mentoring support to a diverse group of girls in Central Massachusetts. By incorporating Elements of Effective Practice for Mentoring strategies, the Corps member will help build sustainable and quality Women's Initiative mentoring programs. This position will report directly to the Women's Initiative Director.

Position Responsibilities

- Design a specialized girl's leadership program for girls ages 15-19 based on demonstrated successful leadership development and mentoring models. Includes development of program structure, application and selection process, mentoring guidelines, and marketing and recruitment plan.
- Support the pilot launch of a girl's leadership program in Winter 2023, including mentor-mentee matching, training, match support, and monthly program session execution.
- Identify and develop enhancements to signature Dollar Scholar financial literacy in-person and virtual programming and mentoring model to ensure relevancy and positive impact.



- Support Dollar Scholar Fall and Spring programming, including school and agency partner outreach, mentor recruitment and training, and in-person and virtual program execution.
- Develop partnerships with key community stakeholders to inform program development.
- Assess and report program data to measure impact and inform future developments.
- Develop program guides to help sustain quality mentoring models.

Basic Requirements:

- Passion for working with diverse youth and families
- Strong critical thinking and problem solving skills
- Flexible schedule/Ability to work occasional evenings/weekends
- Motivation and aptitude for networking and outreach
- Committed to actively recruiting, selecting, on-boarding, and managing mentors
- Ability to plan, execute, and document site-based group activities and off-site field trips
- Flexibility, patience, and a good sense of humor!

Additional Skills:

- Experience/skill in effective group behavior management preferred
- Proficiency with Microsoft and Google applications
- Interest or experience in transformational leadership models

AmeriCorps Service Requirements:

- You must be a U.S. citizen, national, or legal permanent resident of the U.S. to be an AmeriCorps member
- Complete a minimum of 1700 hours of documented service
- Complete all required AmeriCorps documentation and monthly reporting
- Complete as a team one community service project to benefit the field of mentoring
- Commute to all Corps-wide trainings and events to cultivate future non-profit leaders. (Reimbursements available for qualifying members)
- Effectively manage time, projects, and meet competing demands
- Complete all professional development requirements

General Qualifications

- BA/BS strongly preferred or equivalent experience
- Experience with and/or commitment to youth development
- A passion for volunteerism and community service
- The desire to work with diverse people, organizations, and communities
- Strong writing and editing skills
- Some experience with marketing – material design, blogging, and social media preferred
- Public speaking
- Interest in nonprofit organizations and their development



- Excellent organizational and communication skills
- The ability to work independently and as part of a team
- Proven leadership and project management abilities
- Flexibility, adaptability, and a good sense of humor
- Positive attitude

Position Benefits

For an eleven-month (August 2022-June 2023), full-time commitment and 1,700 hours of AmeriCorps service members receive:

- Annual stipend of up to \$16,000
- Free health care coverage
- \$6,495 Education Award, Loan deferment and interest accrual payment for qualifying loans upon completion of service
- Graduate certificate in Youth Development and Social Equity from Boston University
- 250+ hours of professional training and networking opportunities
- Child Care and transportation reimbursements for qualifying Advocates

To Apply:

If you are interested in applying please express your interest on our online portal [here](#). More information about the program can be found on our webpage at www.massmentors.org/ambassadors including a list of past partners and/or members.

Full Applications will require a resume that outlines how your skills and experience meet the qualifications of the Ambassador of Mentoring position, and a cover letter or a video stating how you heard about this opportunity and why you are interested in serving as an Ambassador (either in Word, PDF format, or short video and a list of 2 references).

MMP is committed in policy, principle, and practice to maintaining an environment which prohibits discriminatory behavior and provides equal opportunity for all persons. MMP affirms its commitment to provide a welcoming and respectful work and educational environment, in which all individuals within the organization benefit from each other's experiences and foster mutual respect and appreciation of divergent views. MMP will not be tolerant of conduct which violates rights guaranteed by the law and prohibits discrimination on the basis of race, color, religion, creed, sex, age, marital status, national origin, mental or physical disability, political belief or affiliation, veteran status, sexual orientation, gender identity and expression, genetic information, and any other class of individuals protected from discrimination under state or federal law. Furthermore, MMP includes prohibitions of harassment of employees, i.e., racial harassment, sexual harassment, and retaliation for filing complaints of discrimination.

All acceptances are contingent upon CNCS funding appropriation and a successful background check.

For more information or questions:

Contact Rosie McMahan, AAoM Program Manager, at rmcmahan@massmentors.org